

# departmental services program benefits

## Placement Services

As a member of APSA, your institution will have free access to APSA's comprehensive placement services, enrichment programs, and publications for departments, students and faculty.

### eJobs: Online Job Listings in Political Science

A highly valued benefit of DSP membership is participation in the APSA online job database, *eJobs*. Designed to facilitate the job search for both employers and candidates, *eJobs* provides a platform for a transparent, efficient, and ethically grounded labor market. *eJobs* is the most comprehensive job database in political science, reaching APSA's 15,000+ individual members in the US and abroad. There are two main components of *eJobs*:

#### 1. eJobs Online Listings

Through *eJobs*, employers can post job listings and search the resume database. DSP members have **free access** to *eJobs* to post an **unlimited number of listings** and search for candidates. A typical listing posted by a nonmember department runs \$200-320 per month!

#### 2. eJobs Placement Interview Service

Through the Placement Service, employers can schedule and conduct job interviews during the APSA Annual Meeting and other political science conferences around the country. The Northeastern, Southern, and Western Political Science Associations have hosted the APSA Placement Service at their meetings. We anticipate that more associations will do so as their membership realizes the convenience of this kind of service.

**DSP member departments may register free of charge to for any APSA Placement Service.** Nonmembers pay more than \$300 to use the Placement Service.



## Publications

DSP Members receive complimentary (\*) and discounted copies (^) of the following APSA publications:

### Directories\*

*Centennial Biographical Directory\**  
*Directory of APSA Members* (online)\*  
*Directory of Political Science Faculty and Programs* (print/online)\*  
*Directory of Political Science Department Chairpersons* (online)\*  
*Report on the Annual Departmental Survey\**  
*Getting Published in PS Journals\**

### Advising Undergraduate Students:

*Careers and the Study of PS\*^*  
*Studying in Washington: A Guide to Academic Internships in the Nation's Capital\*^*  
*Political Science: An Ideal Liberal Arts Major\*^*  
*Earning a Ph.D. in Political Science\*^*  
*Career Encounters: Political Science* (CD ROM\*^)

### Department Administration

*Handbook for Chairs* (online)\*  
*eNewsletter for Department Chairs* (email)

### Discounts on The Department Chair^

Save 20% on a subscription to *The Department Chair*, a popular resource for college and university department chairs and deans.

### Mailing Labels^

Use APSA's mailing lists to reach political scientists of your choice. Choose from thousands of members using hundreds of selections (including chairpersons at other institutions) to ensure that your mailings will be the most effective they can be. This is a useful resource in recruiting from a diverse pool of students and faculty. DSP members receive a 20% discount on mailing labels!

## Resources & Enrichment Programs

### Annual Workshop for Chairs

Held during the APSA Annual Meeting, this workshop focuses on issues important to department chairs. Past sessions addressed: legal issues facing chairs, strategizing in an era of resource constraints, post-tenure review, graduate student training, distance learning, professional preparation & placement, and family-friendly policies and controversies.

### APSA Teaching and Learning Conference

APSA's annual teaching conference provides faculty and graduate students with a forum for developing skills related to teaching and learning and discussion of themes affecting political science education.

### DSPOnline

DSPOnline gives departments a central location to manage APSA membership, update department and faculty rosters and programs, access DSP member-only website areas, search department and member directories, participate in APSA programs, and keep in touch with trends in the discipline.

### Minority Programs

- **Minority Fellows Program**, to support minority Ph.D.s, and to encourage institutions to provide financial assistance;
- **Ralph Bunche Summer Institute**, to introduce students to the world of graduate study; and
- **Minority Identification Project**, to help identify talented minority undergraduate students interested in graduate study.

### Departmental Review/Self-Study Guidelines

Resources to assist political science departments in assessing programs and activities; also includes information on external reviewers.

### Questions to Ask: Job Candidates and Graduate Students

Voluntary programs designed to provide prospective job candidates and graduate students with requisite information on your department.

### Voting Behavior: The 2004 Election

Free access to *Voting Behavior: The 2004 Election*, the newest edition of the Supplementary Empirical Teaching Units in Political Science (SETUPS). This instructional module provides the ability to reference and analyze a dataset drawn from the 2004 National Election study.

### Consultation with DSP Staff at APSA

### Discounted APSA Membership for Graduate Students

Support the professional development of your 1st and 2nd-year Ph.D. students by giving them APSA memberships for 1 year at a deeply discounted rate (\$20.00/student).

### eHandbook for Department Chairs

Resources on questions and items of interest to Chairs

### eNewsletter for Department Chairs

## Join DSP Today!

### DSP Membership Dues

Period: July 1, 2007 – June 30, 2008

Fees based on department type and faculty size (full-time equivalents)

Fee	For Departments Offering...
\$1650	Graduate study and having more than 30 faculty
\$1240	Graduate study and having 21-30 faculty
\$720	Graduate study and having 11-20 faculty
\$410	Graduate study and having less than 11 faculty
\$320	Only undergraduate study and having more than five faculty
\$195	Only undergraduate study and having less than five faculty
\$90	Study of political or social science at two-year institutions
\$90	High schools

## How to become a DSP Member

**Online:** Using a credit card, complete the DSP membership form on APSA's VeriSign secure site at <http://www.apsanet.org>

**Mail:** Mail your check for the appropriate dues category (see chart above) to: Departmental Services Program  
 American Political Science Association  
 1527 New Hampshire Ave NW  
 Washington, DC 20036-1206.

**Telephone:** Pay by credit card by calling (202) 483-2512

# About the Departmental Services Program

## A Membership Program of the American Political Science Association

The Departmental Services Program (DSP) provides a forum for political science departments large and small to address common issues, gain free access to APSA Placement Services, and plan and develop publications and services for chairs, faculty, and students. The program, overseen by the Departmental Services Committee, also supports political science teaching, scholarship, and service, and provides resources for department chairs. We encourage you to participate in this exciting opportunity. DSP members enjoy a ready-made reference library of publications and a collection of important services to support the work of the department, including:

- Access to data on trends and issues in political science and higher education
- Facilitation of department searches for job candidates. Support for professional development of faculty
- Resources for program assessment, department self-studies, and external program reviews
- Resources for efforts to recruit graduate students
- Information on advising undergraduate students about the major, graduate school, and careers
- Discounts on APSA Publications
- Participation in the Teaching and Learning Conference and the Annual Workshop for Chairs
- Receipt of the eNewsletter for Department Chairs
- Connect and network with other departments, chairs, and programs

Currently, over 700 political science departments of varying sizes and types participate in this program and benefit from this special connection to the discipline.

**Join the Departmental Services Program today!**

### Departmental Services Committee

The Committee guides the development of crucial programs for departments, such as eJobs, Self-Study and External Review Guidelines, the professional development of faculty and students, and resources to assist department chairs.

**Chair: Stephen J. Majeski**, University of Washington, Seattle  
**Robert M. Bates**, Harvard University  
**John Brehm**, University of Chicago  
**Lynne E. Ford**, College of Charleston  
**Richard C. Hula**, Michigan State University  
**Laura Katz Olson**, Lehigh University

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